

Scoring Criteria Guidance Sheet

Please make reference to the scoring criteria below as this will inform the review of bid submissions. Comments should be recorded with cross reference to scoring criteria wording and the score indicated.

Score	Criteria
	<p><i>A score of 5 = 100% of the overall mark available</i> <i>A score of 4 = 80% of the overall mark available</i> <i>A score of 3 = 60% of the overall mark available</i> <i>A score of 2 = 40% of the overall mark available</i> <i>A score of 1 = 20% of the overall mark available</i> <i>A score of 0 = 0% of the overall mark available</i></p>
5	<p>Excellent response provided against the objectives of the project and the Council's requirements and/or minimises the level of risk to the Council or the delivery of the project. Response inspires total confidence and exceeds the Council's requirement with evidence provided in support of all aspects of the response. No reservations about the response.</p>
4	<p>Very good response provided against the objectives of the project and the Council's requirements without creating a disproportionate level of risk to the Council or the delivery of the project. Response inspires great confidence and exceeds or meets the Council's requirement with all requirements being addressed thoroughly and convincingly. No significant reservations about the response.</p>
3	<p>Acceptable response provided against the objectives of the project and the Council's requirements without creating significant risk to the Council or the delivery of the project. Response is broadly compatible with the Council's requirements and demonstrates a sound understanding of the objectives of the project. Only moderate reservations about the response.</p>
2	<p>Poor response provided against the objectives of the project and the Council's requirements and/or creates a high level of disproportionate risk to the Council or to the delivery of the project. Response fails to demonstrate a substantive understanding of the Council's requirements and gives significant cause for concern about the delivery of the objectives of the project.</p>
1	<p>Very poor response provided against the objectives of the project and the Council's requirements and/or creates a very high level of disproportionate risk to the Council or to the delivery of the project. Fails to meet the Council's requirements and/or no confidence about the delivery of the objectives of the project.</p>
0	<p>Unacceptable response provided with completely fails to address the criteria and/or fails to demonstrate any understanding of the Council's requirements or fails to deliver the specified Minimum Requirements and/or confidence about the delivery of the objectives of the project.</p>